

**S-E-C-R-E-T**

*CODIB*

**CODIB-D-104**

**27 November 1962**

**UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION**

**MEMORANDUM FOR: Executive Secretary, USIB**

**SUBJECT: Information on CODIB-Sponsored Research Studies**

**REFERENCE: USIB-D-27.1/22, 20 November 1962**

1. Attached, in response to referenced document, are summaries of relevant studies or developmental efforts sponsored directly by the Committee on Documentation (CODIB).

2. Efforts to develop Community standards in report formatting, document or information indexing, and multi-million dollar information systems design are stimulated by CODIB catalytic action and, in turn, may lead to departmental R&D or formal study; these departmental activities are reflected in some detail in the rather voluminous appendices to the CODIB Annual Report (CODIB-AR-4, 31 July 1962) but would appear to be outside the scope of this request.



**Paul A. Borel  
Chairman**

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**Attachments**

**MORI/CDF**

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downgrading and  
declassification**

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CODIB Sponsored Study I

- a. Subject of Study: Study of USIB Information Processing Problems; specifically, to prepare guidelines for the development of information processing facilities in the Community, seeking to establish and define long-range goals, with particular emphasis on considerations attending the use of automatic data processing and the development of compatible systems.
  - b. Authority: USIB-M-163 of 11 July 1961, item 6 which approved the amended Terms of Reference (USIB-D-39.7/1 Final, distributed 24 July 1961). The Study may result in continuing exploration under Stage II planning.
  - c. Group Preparing Study: The ad hoc Staff for the Community Information Processing Study (SCIPS), with a Director from CIA and representatives from other USIB agencies.
  - d. Authority Approving and Issuing the Study: The USIB Committee on Documentation (CODIB) will issue the SCIPS study; approval of its recommendations will be sought of the USIB.
  - e. Intended Recipients: The Intelligence Community, plus those other U.S. Government components with which the Community's information processing activities are, or should be, closely linked.
  - f. Planned Completion Date: 1 June 1963 for the Stage I plan (USIB-D-39.7/3 as approved by USIB-M-202, item 3) which calls for 1) determination of information needs and present capabilities in automated systems; and 2) identification and measurement of present information movement and repositories within non-automated processes.
- Status: Extreme difficulty in meeting personnel commitments for departmental assignments to SCIPS delayed action to the degree required in original Phase I planning. Now all agencies or departments are at least

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represented, although not yet to the degree originally planned. On-site surveys to gather basic data are continuing, hampered temporarily by the recent need for maximum attention to the Cuban crisis and by the need to re-design or modify some of the field survey procedures. The end result will probably be adherence to the planned completion date of 1 June 63, but with cut-back in the number of components visited for on-site data accumulation.

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CODIB Sponsored Study II

- a. Subject of Study: Development of a standardized and secure input device to be used in typing classified information at diplomatic establishments and other jointly used U.S. installations abroad.
  - b. Authority: Secret letter from Mr. John H. Rubel, OSD to the Secretary of the Navy of 16 February 1962, subject: Machine-Language Producing Typewriters for Overseas Installations /Resulting from 29 July 1961 letter from the DCI to the Secretary of Defense distributed as an attachment to USIB-D-39.5/9, 9 August 1961, and a USCSB-approved proposal on the same subject circulated as ComSec 11/25 of 21 Dec 1961/. This is a one-time R&D effort.
  - c. Group Preparing Study: Department of the Navy as executive agent for DOD, with guidance concerning security aspects of the device to be provided by the United States Communication's Security Board, and guidance as to its operational characteristics provided by the United States Intelligence Board.
  - d. Authority Approving and Issuing the Study: Department of the Navy for DOD with USCSB and USIB approval as noted above.
  - e. Intended Recipients: All USIB and USCSB member agencies or departments, particularly those having jointly used facilities abroad which prepare classified information.
  - f. Planned Completion Date: Development completion in 1965, with production in late 1965 or in 1966.
  - g. Cost: Estimated at approximately \$2,000,000, funded within DOD.
- Status: The paper work (Specific Operational Requirement and Technical Development Plan) required by DOD to provide funds is in final

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preparation within Navy and is expected in DOD/DDR&E some time next week (i.e., week beginning 3 December 1962). It is expected that DOD money to fund research through the balance of FY 1963 will be available about mid-December 1962; Navy will budget for the balance of R&D funds required during FY 64 and FY 65.

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